



Community Education Policies and Procedures

Ridgefield Community Education offers enrichment programs for students and adults, ages 3-99.

All participants must be fully toilet trained, able to self feed and behave in such a manner they do not pose a harm to self or others. Inability to follow required health and safety procedures will result in dismissal.

Current policies and procedures are designed to follow all State and District health and safety guidelines.

- * Each child must bring a mask and wear it properly during camp.
- * Each participant must bring a water bottle - water only. No juice, gatorade, etc. Please label all belongings.
- * Children are encouraged to socially distance themselves from others.
- * Hand washing & sanitizing is emphasized throughout the day.
- * Parents will be required to complete the Health Screening prior to or upon arrival.
- * If your child, or any family member, has been sick, PLEASE stay home for the well-being of others.

Your child's safety is our top priority and no child will be left unattended while waiting for a tardy parent. Please make sure your contact information is up to date and your student is picked up on time. If any child is not picked up within 15 minutes of end of class, camp or practice, we will assume something is wrong and may ask the police to assist.

Late fee: \$5 Fee, + \$1 a minute

We appreciate your consideration of our instructor's time.

Summer Adventure Day Camp:

- Open to students entering 1st – 5th grade
- Students are required to follow all health & safety guidelines
- Each week will have a variety of activities based on that week's theme. Games, arts, crafts, learning, and activities will center around the theme. We will spend a lot of time outdoors and there will be ample time for socializing and connecting with the other campers. We hope to be able to offer group activities this summer!
- Camp may leave the school grounds and walk to a local park (Abrams or Davis)
 - There will be a minimum of 2 adults at all times when off campus. Kids will wear their camp shirt for easy identification. We may attend the summer library program if available.
- Participants will need a snack, lunch and water bottle each day.
- Parents will receive a confirmation email by the Friday before camp – this email will include detailed information regarding drop-off, pick-up, and any information that will make the week run smoothly for everyone.
- Parent/guardian must walk the child to camp check-in location and sign them in daily.
- Upon check-in, please let camp staff know if someone other than the parent listed is picking up your child. We will not release child to anyone not listed. If you plan to pick your child up early, please let us know at check-in so we can plan accordingly. (and let you know where we will be at that time)
- Late pick-up policy will be in effect. Parents must pay late fees prior to or upon arrival the next day.